



**Cannon Beach
Rural Fire Protection District
Oregon**

**DIVISION CHIEF
FIRE PREVENTION/LIFE SAFETY
(FIRE MARSHAL)**

\$85,444 - \$103,858

*Plus Excellent Benefits including District provided housing,
or \$1500 per month housing stipend to live within 10 minutes of main station.*

Apply by

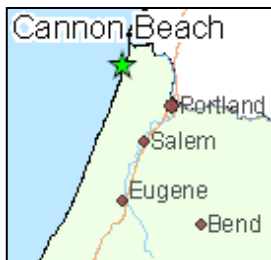
August 6, 2023

(First Review, Open Until Filled)

PROTHMAN



THE COMMUNITY



Cannon Beach is a famous, picturesque small-town village by the sea that has been recognized as the “best overall beach in Oregon”, one of America’s best art towns, and one of the world’s most beautiful places.

As the premier coastal vacation destination on the Oregon Coast, Cannon Beach’s economy is primarily dependent on tourism. It is recognized both at the state level and nationally for its expansive beach and beauty which attract more than 750,000 visitors annually. Named after a naval cannon that washed up after a shipwreck in the 1840’s, Cannon Beach is known for its abundance of character. Haystack Rock is a massive, towering rock formation off the coast, with adjacent stone “needles”, vibrant tidepools, and flocks of seabirds adorning the landmark. Nearby Ecola State Park is perched dramatically on the edge of a headland and offers panoramic coastal views, easy walking paths to scenic picnic areas, and extensive hiking trails. Known as one of the Northwest’s top art towns, Cannon Beach is home to many art galleries, specialty shops, cafes, and fine dining restaurants. Visitors enjoy watching glass blowers at work in their studio and can attend year-round live theater performances. This creative edge can be seen in everything from the sensibility of the town’s residents to the annual sandcastle building competition that spotlights stunning works of art adorning the sandy beach.



THE DISTRICT

Cannon Beach Fire District covers an area ¼ mile wide by 24 miles long. It includes beaches, forests, highways, state parks, and cliffs. Due to the varied and sometimes rough terrain, the district requires multidisciplinary skills from its firefighters and varied apparatus to support surf and cliff rescues.



Cannon Beach Fire District responded to 624 calls in 2022 out of two fire stations. Fire personnel includes a paid Fire Chief, Deputy Chief of training/operations, daytime Captain/Fire Inspector, three Firefighters working 48/96 shifts, an Executive Assistant and 14 paid-on-call volunteers.

Cannon Beach Fire District personnel provide fire-fighting and EMS services to the Northwest Oregon coastal communities of Cannon Beach, Arch Cape, and Falcon Cove. With a population of 2,500 and 750,000 to 1,000,000 tourist visiting annually, Cannon Beach is committed to providing trained and knowledgeable personnel prepared to respond to the growing community and tourism needs. The district strives to continually improve the organization through the use of innovation, which allows the district to provide the highest level of service possible to those in need.

THE POSITION

Reporting to the Fire Chief, the Division Chief/Fire Marshal is responsible for managing the Fire Prevention Division. The position will be responsible for overseeing inspections, new construction reviews, hydrant maintenance, pre-incident planning, and working with the City of Cannon Beach CERT team. This position provides and conducts a variety of management, technical support, and administrative duties in helping oversee day-to-day operations. As a member of the district management team, the Division Chief/Fire Marshal oversees the development and implementation of all fire prevention programs and may represent the district in the absence of the Fire Chief. This position works closely and coordinates with other subordinates in the accomplishments of district goals and objectives. The Division Chief/Fire Marshal will represent the district in affiliations such as fire investigation team and Oregon State Fire Marshal's Office.

The Division Chief/Fire Marshal responds to emergency incidents as a commanding officer at all times of the day or night when duty officer or for other major incidents, and coordinates with the other duty officers for 24-hour on-call coverage. This position also helps determine appropriate action and response to incidents and may direct operations to ensure the safe, efficient, and effective deployment of personnel, equipment, and resources, and must have the ability to command complex fire and rescue incidents that could include multi-story motel fire, high angle rope rescue, and surf rescues.

To view the full job description, please view the attachment found [here](#).



THE IDEAL CANDIDATE

Education and Experience:

The position requires a minimum of a high school diploma and an Associate of Science Degree in Fire Science or a related field. Candidates must have at least eight (8) years of progressively responsible work experience in the fire service, including three (3) years at an officer level.

Candidates must also meet the following criteria:

- EMT
- Fire Officer 1
- Instructor 1
- ICC Inspector I & II
- ICC Plans Examiner
- ICS 100, 200, 700, 800

The selected candidate must possess or have the ability to obtain a valid Driver's License and maintain safe driving record and establish and maintain a residency within 10-minute commute of the Cannon Beach Fire District main station.

Candidates must meet the following criteria within one year:

- Fire Officer II
- Instructor II
- ICS 3 & 400

Candidates must meet the following criteria within two years:

- Fire Marshal level
- Hazmat IC
- Investigator
- Public Safety Educator

A bachelor's degree in fire science, fire science administration, public administration, or a related field, and be an NFA Executive Fire Officer Graduate is preferred. This ideal candidate will have pre-fire plan experience, be an EMT Advanced/Intermediate or Paramedic, have experience working in a combination fire department, have the ability to pass Rescue Watercraft swimmer qualifications, and have experience as a strike team/task force leader. Any equivalent combination of experience, training and education which demonstrates the knowledge, skills, and abilities to perform the above-described duties will be considered.

Necessary Knowledge, Skills & Abilities:

- Demonstrated leadership skills to lead and mentor firefighters / officers.
- Knowledge of modern fire suppression and prevention, hazmat response, emergency medical service principles, procedures, techniques, and equipment.
- Ability to effectively work with the public in a courteous and professional manner and promote a positive image of the Fire District.
- Strong communication skills.
- Ability to train and supervise subordinate personnel, exercise sound judgment in evaluating situations and in making decisions and establish and maintain positive working relationships with other employees, supervisors, and the public.
- Must reside within 10 minutes of the main Cannon Beach Fire District station to ensure reasonable response time to incidents.
- Successful completion of a NFPA medical exam as determined by District to include drug screening required and district’s physical ability test.



COMPENSATION & BENEFITS

- **\$85,444 - \$103,858 DOQ**
- **District provided housing, or \$1500 per month housing stipend to live within 10 minutes of main station.**
- 100% district-paid family medical, dental & vision insurance.
- Life insurance.
- Oregon State PERS, district paid employee contribution.
- Vacation leave.
- Sick leave.
- Paid holidays.



**Cannon Beach
Rural Fire Protection District**

For more information on Cannon Beach Fire & Rescue, please visit:

www.cbfire.com

Cannon Beach Fire & Rescue is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by **August 6, 2023** (first review, open until filled). Applications, supplemental questions, resumes and cover letters will only be accepted electronically. To **apply online**, go to **www.prothman.com** and click on "**Open Recruitments**", select "**Cannon Beach Fire & Rescue, OR – Fire Marshal**", and click "**Apply Online**", or click [here](#).



www.prothman.com

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